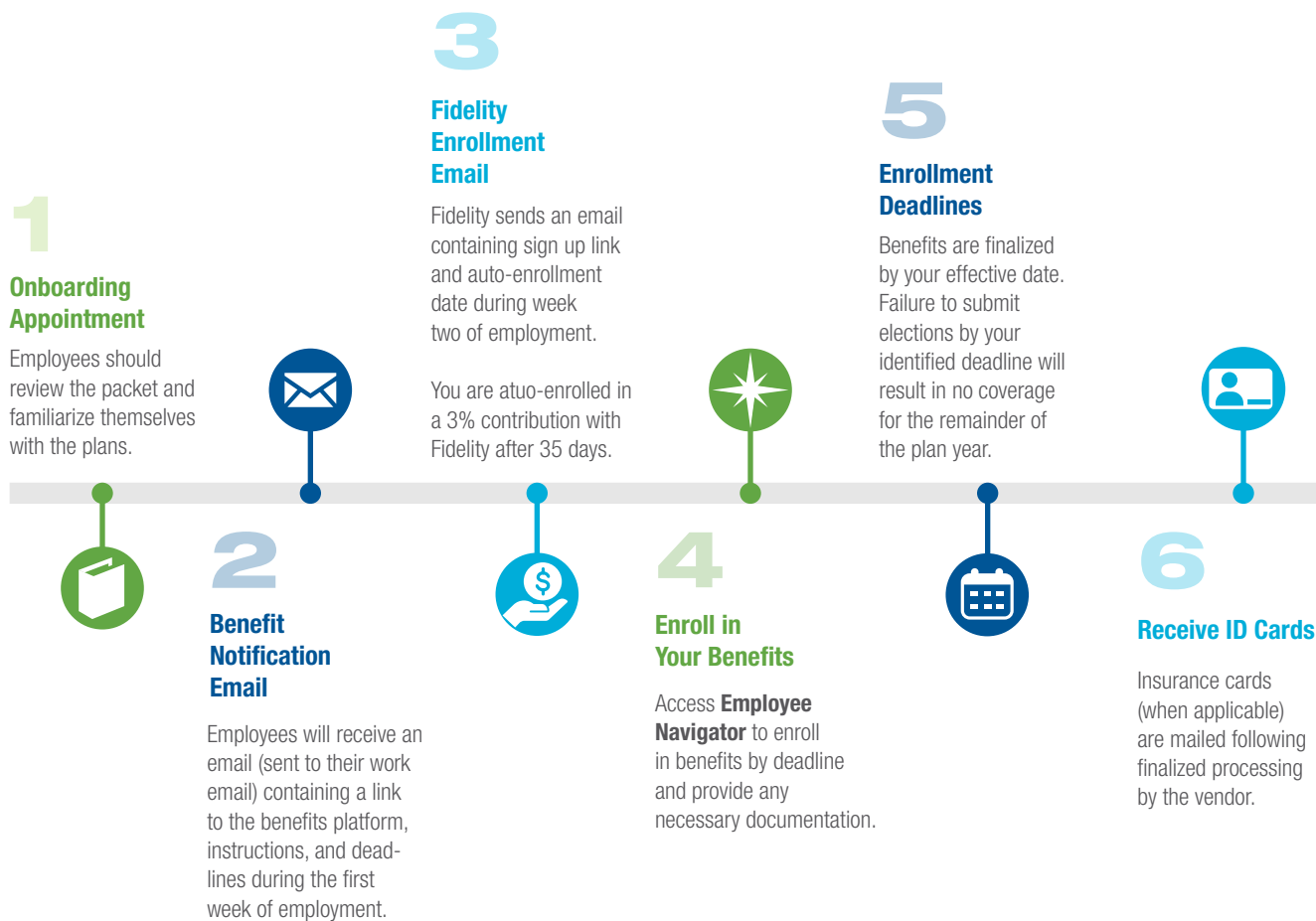


New Hire Benefits Blueprint

A start to finish timeline for your health insurance and retirement enrollment.



Things to know

Benefits Open Enrollment

Any changes to plans and coverage levels can be elected during annual open enrollment and will become effective the following year.

Qualifying Life Events

You may adjust coverage level of eligible benefits mid-year if you experience a qualifying life event. Enrollment and documentation must be received within 30 days of event, unless otherwise noted. Qualifying events can include birth of a child/adoption, change in marital status, and gain/loss of other coverage.

Documentation Requirements

Supporting documentation is required if enrolling a spouse or child for medical insurance. Examples of acceptable documentation are:

- ✓ Child (birth certificate)
- ✓ Spouse (marriage certificate)

Please contact the Benefits team for other acceptable forms of documentation.

Retirement Elections

- You are eligible to adjust your elections at any time.
- Enrollment can be completed online at: netbenefits.com/kootenaihealth
Or by calling Fidelity at: 800-343-0860
- For retirement planning guidance, call Fidelity at 800-603-4015 or schedule an appointment by registering online at getguidance.fidelity.com